

## MATRIX CONTRACT OPTIONS FOR DOT ORGANIZATION

Field Offices	Task Order or Memorandum of Understanding Requirements
<ul style="list-style-type: none"> <li>Organizations not covered under the new GSA Master Travel contract which request a contract extension</li> </ul>	<p>A commitment to use the DOT travel preferred vendors.</p> <p>A maximum contract extension length of one (1) year.</p> <p>The right to exit from the contract with 30 days notice.</p>
<ul style="list-style-type: none"> <li>Organizations electing to use the new GSA Master Travel Contract</li> </ul>	<p>A price for transactions booked over Transportation Federal Travel Bookings</p> <p>A commitment to give travelers exclusive access to the Transportation Travel web site within 30 days of the web site implementation date. Use of the book by travelers is not mandated.</p> <p>Transaction fees that are lower than or equal to the ones available under the Headquarters contract.</p> <p>A commitment to use the DOT travel preferred vendors.</p> <p>The distribution of all commissions (air, hotel and car), overrides and “soft back to your organization.</p> <p>A maximum task order length of one (1) year.</p>
<ul style="list-style-type: none"> <li>Organizations considering the use of the Transportation Headquarters contract or the Transportation Multiple Award contract</li> </ul>	<p>Contact Andrew Julian at (202) 366-5623</p> <p><a href="mailto:andrew.julian@ost.dot.gov">andrew.julian@ost.dot.gov</a></p>

